



**SJF POLICY 23-24**

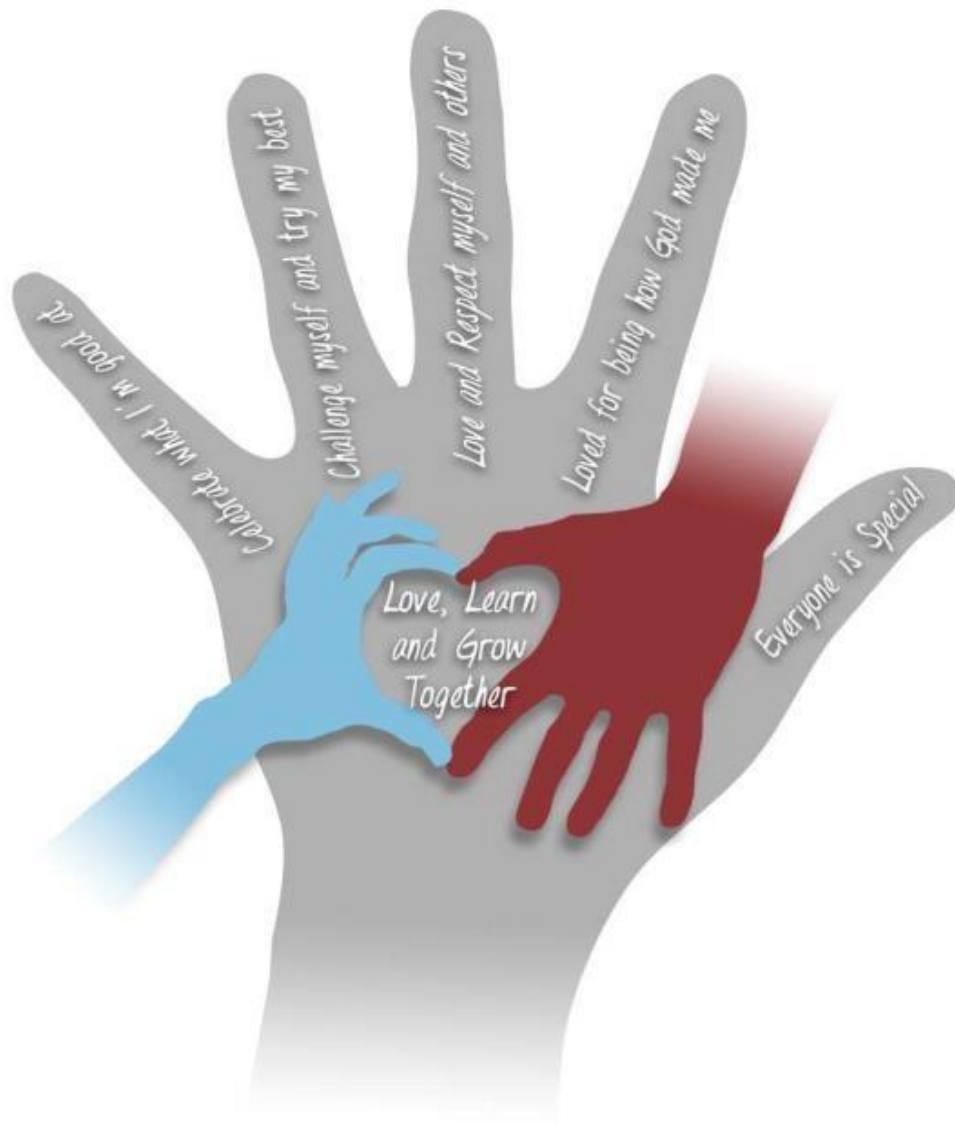
# Charging and Remissions



**ST CLARE**

Catholic Multi Academy Trust

## VISION & MISSION



Our vision is that every single member of our community will love, learn and grow together.

This is achieved by:

- Celebrating what we are good at
- Challenging ourselves and doing our very best in our work
- Loving and respecting ourselves and each other
- Knowing that we are loved for being just how God made us
- Accepting that everyone is special



**ST CLARE**  
Catholic Multi Academy Trust



## Introduction

It may be necessary to ask for voluntary contributions from parents if the school is to maintain the wide range of opportunities on offer to its pupils. These may be part of the broad and balanced curriculum or out of school activities such as clubs, sports, trips, residential experiences etc.

## Charging and Remissions Policy for School Activities

### General Principles

The school Governing Body is committed to the general principle of free education.

The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupils' education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of the pupils of the school.

### Charges

Charging can be made for the following areas of activity:

- The proportionate cost of a residential visit (i.e. total cost / number of children = charge);
- The proportionate cost of a school day trip / event (i.e. total cost / number of children = charge);
- Costs associated with individual tuition in the playing of a musical instrument, whether in or out of school hours;
- After School Activities;
- Concert tickets;
- Extra-curricular activities.

Payment from parents will be sought for damage to, or loss of, school property, caused willfully or neglectfully by the children.

The Governing Body reserves the right to make a charge for the following activities, which may, from time to time be organised, by the school.

### Use of the School Premises

The Governing Body reserve the right to make a charge for the use of the school premises in the evenings and at week-ends. Generally, use of the premises by the Church, Church organisations and functions, school functions, clubs and associations connected with school will be without charge.



### Residential Activities held during school hours

Charges may be made for the board and lodging element of those residential activities, which take place during school hours. Parents will be notified at least 6 months in advance of any such activities, which the school proposes to organise, and the estimated cost. Parental consent will be obtained for their children's participation in any such activities for which a charge may be made.

### Materials and Ingredients

A charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents have indicated in advance a wish to own the finished product e.g. in D&T.

Alternatively parents may, in these circumstances, be asked to volunteer to provide the ingredients and materials prior to the activity taking place.

### Remissions

Where the parents of a pupil are in receipt of Income Support or Job Seekers Allowance (income based), which entitles them to free school meals, the Governing Body may remit, on application, (from the school's own budget) the cost of board and lodging for any residential activity the school organises for the pupil if the activity:

- i) takes place within school hours
- ii) fulfils statutory duties relating to the National Curriculum or religious education, irrespective of whether the activity takes place within or outside school hours.

The Governing Body however, reserves the right to cancel any such activity if the number of parents applying for remission means that there are insufficient funds to cover the cost. Authorisation for remission will be made by the Headteacher in consultation with the Chair of Governors.

### Voluntary Contributions

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contributions sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

However, parents can be informed in advance that planned activities organised by the school will be arranged on a provisional basis and will only go ahead if sufficient voluntary contributions are forthcoming.

The School Governing Body reserves the right to review and amend this policy statement from time to time, as appropriate.

